



Zenith Professional Training Ltd

...providing creative business and management solution

ZPT Pre-enrolment Information For Security Courses

Unit 10A Evelyn Court, Grinstead Road London SE8 5AD

Tel: +44 746666224, +44 782 818 5545 e: info@zptraining.com w: www.zptraining.com

Accredited in the UK:



Identification required:

- Two passport photographs with one identity document from the group A list and two documents from group B list. At least, one document must show the learner's current address and the other must show their date of birth.

Group A documents

1. Signed valid passport of any nationality
2. Driving licence photocard issued by DVLA in Great Britain (Paper counterpart also required in addition to this if issued in Northern Ireland)
3. UK biometric residence permit

Group B documents:

| | |
|------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| Current UK Driving licence-paper version (not the paper counterpart to a photocard) | Bank or Building society statement issued to current address less than three months old |
| Driving licence photo card (without a paper counterpart) issued by DVLA IN Northern Ireland | P60 annual statement of income for tax purposes issued in the last 12 months |
| P45 statement of income for tax purpose issued in the last 12 months. | Letter from H.M Revenue and Customs, Dept of Work and Pensions, employment service or local authority issued in the last 3 months, |
| Mortgage statement issued in the last 12 months. | Credit Card Statement sent to current address in the last 3 months. |
| Gas, electric, telephone, water, satellite, cable bill issued to current address within last three months. | Council Tax statement issued to current address in the last 12 months. |
| Valid UK firearms licence with photo | Pension, endowment or ISA statement issued in the last 12 months. |

Duration: The training, delivery and assessment of the **Level 2 Award for Door Supervisors in the Private Security Industry** will take place over a minimum of seven days. However, where self-study is included (for Module 1 only), the training and assessment will be conducted over a period of six days.

In addition to this, it is now mandatory to have a First Aid qualification before you are eligible for this Door supervisor's course. The ID documents is same for Door supervisor's course except that one passport photograph is sufficient for the first aid course.

Emergency First Aid qualification is a one-day course of six hours. Assessment is same day.

For Level 2 Award for CCTV operators in the Private Security Industry, training and assessment will be four days while it is three days if self-study is included, and examination done in the afternoon of last day.

For Level 2 Award for Door supervisors in the Private Security Industry (Top-Up), training and assessment will be three days, **emergency first aid course inclusive.**

Note

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Delivery of training shall be in English language. On enrolment, you will be required to do English assessment to test your proficiency in English language.

All training starts at **9.00am** and ends at **6.00pm** with lunch break and two tea breaks with the exception of the Emergency first Aid course which ends at **5.00pm** and door supervisor top up course which ends at **6.30pm**. The working day after the conclusion of the training will be for assessment of candidates (Examination) while the Emergency first Aid course assessment will be on same day as the training.

Self-study for Module 1-Principles of Working in the Private Security Industry only:

Learners are provided with the following materials:

- Delegate Thumbnails-This will be given to learners on enrolment.
- Workbook key tasks activities containing Questions on Module 1 – Principles of Working in the Private Security Industry, will be given to learners on enrolment. Delegate shall complete these activities and email to info@zptraining.com for the tutor to assess and give feedback before the start of the training.
- Learners are required to use at least 12 learning hours of self-study. Tutor support is available via email: info@zptraining.com.

Application of Physical Intervention skills in the Private Security Industry will be taught over a period of two days. This requires physical demonstrations. Candidate's behaviour must be positive, and attire must be non-formal and smart. Learners are required to fill the fitness and health form prior to this training exercise.

Use of Video Recording:

From April 2021, video recording of learners for demonstration of practical lessons, has been introduced. This is to show evidence of learners' demonstration of skills acquired during the course. You need to demonstrate your practical skills.

Training Location: Unit 10A, Evelyn Court, Grinstead Road, Deptford, London SE8 5AD. Bus stop is Deptford Fire Station on buses 47, 188 and 199. Nearest train station is **CANADA WATER**.

Meals: There will be two tea breaks and lunch breaks. You can come with your lunch. There is a refrigerator and microwave which you may use. Light refreshments may be served.

Safety Measure

If you have any concerns about your health or fitness to participate in the training, kindly inform Modupe, the centre manager, or any of our officials **prior to your enrolment**, for us to determine whether you would be able to join the training session or defer.

Social Distancing

In view of the recent covid-19 pandemic, we implore all learners to observe social distancing at all times. In class, learners' seats have been arranged in such a way that there is adequate space between learners with individual seats and desk. Kindly sanitize your hands upon entering the class. Hand sanitizers are provided.

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Certification: For every successful learner, the awarding body shall issue an E-certificate in the learner's name. Candidates shall be notified of their results.
Unsuccessful learners shall retake the paper(s) failed.

Date of Review: 15/08/2024

Review by: Management

Next Review Date: 14/08/2025

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